

Minutes of the meeting of the Managers
Turtle Creek Watershed
January 16th, 2018

At 0400 P.M. Jeff Ravenhorst, Dave Vanderploeg, Peter VanErkel, Steve Lawler, and Steve Penkava met for the 2018 Planning meeting to review the tasks and priorities for the coming year and review goals from the 2017 year. Michelle Miller and Jon Erichson were absent.

The Turtle Creek Watershed Board of managers met at the Government Center in Hollandale, Minnesota at 0500 P.M. Present were Jeff Ravenhorst, Michelle Miller, Dave Vanderploeg, Peter VanErkel, Steve Lawler, Steve Penkava, and Att'y Kurt Deter. Jon Erichson was absent.

Dave made a motion to accept the December 2017 minutes as presented seconded by Pete and carried.

Correspondence included the Drainage and Water Conference on February 15th 2018 at St. Cloud River's Edge Convention Center presented by Rinke Noonan Attorney's at Law. This conference is designed for attendees to gain knowledge on both legal and technical issues affecting the management of water quantity and quality and wetland conservation.

Correspondence also included an Award Certificate to Turtle Creek Watershed from Minnesota Counties Intergovernmental Trust in recognition of an outstanding loss ratio under 50% Property and Casualty plan years 2012-2016.

In Jon's absence Nancy presented the Bank reconciliation and financial statements. The checking account balance showed \$106,399.67 and saving account of \$22,603.08. Dave made a motion to accept this report seconded by Jeff and carried.

The following bills were submitted for approval to be forwarded to Pat Martinson Freeborn County Auditor-Treasurer:

Jones, Haugh, Smith, Inc.	\$ 12,500.00	(County Ditch J27)
Jones, Haugh, Smith, Inc.	\$ 300.00	(routine maintenance)
Jones, Haugh, Smith, Inc.	\$ 1,600.00	(topographic survey Ditch 31)
Jones, Haugh, Smith, Inc.	\$ 800.00	(Wk order 17-04 Jensen Excavating)
Jones, Haugh, Smith, Inc.	\$ 7,082.50	(Wk order 17-05 Freeborn Const.)
Jones, Haugh, Smith, Inc.	\$ 6,358.75	(Wk order 17-06 Freeborn Const.)
Jones, Haugh, Smith, Inc.	\$ 610.00	(Wk order 17-07 Jensen Excavating)
Jones, Haugh, Smith Inc.	\$ 5,440.00	(Wk order 17-08 Jensen excavating)
Jones, Haugh, Smith, Inc.	\$ 5,448.78	(Wk order 17-09 Freeborn Const.)
Jones, Haugh, Smith, Inc.	\$ 1,590.77	(Wk order 17-10 Jensen Excavating)
Jones, Haugh, Smith, Inc.	\$ 4,685.00	(Wk order 17-11 Jensen Excavating)
Jones, Haugh, Smith, Inc.	\$ 1,238.49	Wk order 17-12 Freeborn Const.)
Jones, Haugh, Smith, Inc.	\$ 9,719.73	(Wk order 17-13 Freeborn Const.)
Jones, Haugh, Smith, Inc.	\$ 1,035.00	(Wk order 17-14 Freeborn Const.)

Pete made a motion to approve and forward the bills to Pat seconded by Dave and carried.

The following bills were submitted for payment by the District:

Hill, Larson, & Walth P. A.	\$ 158.00
Verizon Wireless	\$ 78.08
Austin Daily Herald	\$ 129.20 (legal notice-chg mtg time)
Albert Lea Tribune	\$ 161.50 (legal notice-chg mtg time)
Mn. Counties Intergovernmental trust	\$ 361.00 (work comp)
Mn. Counties Intergovernmental trust	\$ 1,289.00 (liability renewal)
Mower SWCD	\$ 7,520.17 (Admin services & Web site domain)
Rinke Noonan	\$ 950.00

Pete made a motion to pay the bills seconded by Dave and carried.

An application for permit was submitted by Doug Ball to construct a Berm on 1204 31st St NW Austin. Lansing twsp, Mower county, SE 1/4 section 32 T103 R18 approx. 1000 yards, 3 total. Proposed Berm 4 feet high X 20 ft wide X 500 ft long. Pete made a motion to grant this permit seconded by Dave and carried. Permit # 01-01-18.

Pete made a motion to sign the Engagement Letter from CliftonLarsonAllen to provide a 2017 TCWD financial audit. This firm has provided auditing services for the District for many years. Jeff seconded the motion. Michelle signed the forms which Steve Lawler will return to the firm.

Salgoud Creative has provided quotes for revamping the websites for Turtle Creek, Cedar River and Mower SWCD. All three are in need of updating and the new design/format will enable staff to more easily make updates and design changes without involving a web designer. For \$1000.00 per website, each website will have a similar format to each other to save on cost due to ease of design. Salgoud Creative is a graphic and web design company run by an Austin Native Doug Rasmussen. TCWD last update was 2007. After discussion Pete made a motion to authorize up to \$1000.00 to have TCWD web site updated seconded by Dave and carried.

The Muilenburg family is proposing a CREP wetland restoration project on their land in section 36 Bath Twsp. Steve Lawler and Steve Penkava will be discussing with BWSR and Freeborn SWCD the potential for flood storage. The Wetland Restoration project is still in the planning stages, however the family shared a map and beginning plans for the Board's knowledge.

Steve Lawler distributed copies of the Permit Enforcement techniques and trouble shooting from the State Wide Permit program survey that includes tips and tricks from across the state. *Common advice amongst Watershed districts: Don't be afraid to be annoying--being persistent pays off ! No matter what, always be consistent.*

Jeff made a motion to re-install the same officers as this past year. With no other discussion Pete seconded the motion. The officers will continue with Michelle Miller Chairperson, Dave Vanderploeg Vice chairperson, Jon Erichson Treasure, Pete VanErkel Secretary and Jeff Ravenhorst Manager.

Steve Lawler took a group picture for the annual report which Nancy will prepare and present at the February meeting.

Dave made a motion to adjourn the meeting seconded by Jeff and carried.

Respectfully Submitted,
Nancy K. Finley
Recording Secretary

Stay Warm and healthy



